



Knoxville, Tennessee

February 2024

Chartered in 1919

# The American Legion Post 2

Legion Family members - as we move forward in 2024, please remember that our mission is to serve veterans. The American Legion Saves Lives and Changes Lives!

The Executive Committee will be presenting the updated Post 2 Constitution and Bylaws to the membership at the February meeting. This has been a large undertaking, and we feel this is the most inclusive and comprehensive set of bylaws we have presented. A copy of the revised Constitution and Bylaws is included later in the newsletter and I hope you will take the opportunity to review them before the March meeting, when they will be voted on.

We will be meeting at the American Red Cross building, located at 6921 Middlebrook Pike, Knoxville, TN 37909. The next meeting will be on the 5<sup>th</sup> of February 2024. Please take a

## **NEW LOCATION**

**\*\*\* FEBRUARY MEETING \*\*\***

**Monday February 5th at the Red Cross Building**

**6921 Middlebrook Pike, Knoxville**

**Dinner begins at 6pm with the meeting at 7pm.**

The Auxiliary will be providing a variety of heart warming chili and soups, complete with rolls and butter and delicious desserts, iced tea, coffee, and water.

**The meal cost is \$10 per person**

**\*\*REGISTER HERE\*\***

If you invite guests, **YOU MUST REGISTER THEM** on the Eventbrite site or email Patrice Collins so we have an accurate headcount. Those who arrive who are not pre-registered will go through the food-line last.

If you have any questions or need additional assistance, please email Patrice at [pcollins@knoxvillechamber.com](mailto:pcollins@knoxvillechamber.com) or call 865-806-4487.

[legionknox.com](http://legionknox.com)

[Commander@legionknox.com](mailto:Commander@legionknox.com)

865-313-0964

More than a Century of Service

1919-2024

moment to thank the Red Cross for having us back at their facility. We will need people to set up and tear down the tables and chairs and we will need to leave the facility set up the way we found it and clean. This is a must!

The 2<sup>nd</sup> District Oratorical contest will be held on Saturday, February 24th at the Bible Baptist Church in Seymour. We currently have three contestants participating. Volunteers are needed to help with the contest, and all Post 2 family members are encouraged to attend to serve as the audience. Please consider helping out so we can give these young contestants the best experience possible. Please contact Marty Everett for more information how how you can assist.

I want to welcome Chris Richardson to the Executive Committee, and thank him for agreeing to accept the position of 3rd Vice Commander for the remainder of the year. In that position, Chris will be responsible for Post and grounds maintenance.

Finally, the Post 2 Elections will be upon us soon. All positions are up for grab. In February we will be asking for a few people to form the Nomination committee for the upcoming elections. The nominations will be made in March and April with the elections in May.

This will give us time to certify and install our officers prior to the Department convention in June. If you are considering stepping up for any of the positions, I would recommend that you take the online Basic Training course. @ <https://www.legion.org/> scroll down to basic training and then log in. If you have a chance to do so it is a good course and explains the history of the American Legion.

If you have any comments, questions, or complaints about Post 2, please feel free to contact Commander Mike Testerman at 865-742-6170 or by email at [commanderlegionknox.com](mailto:commanderlegionknox.com).

I look forward to seeing everyone at the American Red Cross on February 5th!

## UPCOMING EVENTS

All events are held at the Red Cross Building unless otherwise noted.

- Feb 5 Post Meeting meal and dinner begins at 6pm, with meeting beginning at 7pm
- Feb 15 Legion Riders meet at Knoxville Harley Davidson beginning at 6:30 pm, followed by SAL meeting at 7:30
- Feb 26 Post Executive Meeting begins at 6:30pm

*Mike Testerman*



# SONS OF THE AMERICAN LEGION

*Dan Chipman, Squadron Commander*

The Post 2 Sons of the American Legion were honored at the Department of Tennessee's mid-winter Conference last month for achieving their membership goals for 2023, and received a plaque, which was accepted on behalf of the SAL by Commander Testerman.

The next meeting for SAL members will be on Thursday, February 15th at Knoxville Harley Davidson, beginning at 7:30pm immediately following the Legion Rider's meeting.



## AMERICAN LEGION RIDERS

*Dan Chipman, ALR Director*

January's weather was not cooperative for the American Legions Riders, as the snowy conditions forced the cancellation of both the monthly business meeting, as well as the Sunday lunch get together.

Plans are underway for the annual camping trips, scheduled for Apr 25-28 to the KOA in Baileyton, Tennessee and July 11-14, staying at the Pride RV Resort near Maggie Valley in North Carolina. For more information on how to join the group for these camping weekends, please contact Dan Chipman.



## AUXILIARY UPDATES

*Melina Rogers, Unit President*

Thank you to everyone who was able to assist with the January meal at the American Red Cross location. Due to circumstances beyond our control, we had to make some quick adjustments but managed to make the best of it! I want to thank Janet Pawlinkski for stepping up and taking charge at the last minute to make sure everything ran smoothly!

For February, our Valentine's meal will feature a variety of chili and soups, so break out the recipes and bring a crockpot of your favorite! As always, please be on the lookout for an email from Patrice for more details!

Look forward to seeing everyone on February 5th!

# CHAPLAIN'S CORNER

Post 2 Chaplain Steve Sword

All you have to do to know that February is upon us is to enter any store. You will be inundated with red hearts and other assorted Valentine's Day paraphernalia wherever you go. Valentine's Day traditionally celebrates romantic love. There are many myths about who St. Valentine was, but no one really knows for sure how he came to symbolize romance. It is believed that the first connection between St. Valentine and love was from a single line in a poem by Geoffrey Chaucer. He wrote in "Parliament of Fowls", "For this was on Saint Valentine's Day, when every bird comes there to choose his mate." From this one throw-away line from 700 years ago, our whole culture is still being shaped.

This is a good illustration of the impact our words can have. We may never say anything that creates a holiday centuries later. But we can easily say something that could affect a person, and generations of that person's family, for eternity. There are many sayings in the book of Proverbs about the words we use.

Proverbs 16:24 "Gracious words are like a honeycomb, sweetness to the soul and health to the body."

Proverbs 15:1 "A soft answer turns away wrath, but a harsh word stirs up anger."

Proverbs 15:4 "A gentle tongue is a tree of life, but perverseness in it breaks the spirit."

The Apostle Paul wrote, "Let no corrupting talk come out of your mouths, but only such as is good for building up, as fits the occasion, that it may give grace to those who hear." Ephesians 4:29

Let's encourage one another to use our words to build up those around us. You never know how great an impact a word of kindness may have in a world of hate.

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## **East Tennessee Veterans Memorial Association Medal of Honor Evening on Monday, May 6th**

If you are interested in attending the ETVMA annual fundraising dinner and want to purchase a seat at the tables that have been reserved by Post 2, please contact Marty Everett.  
Tickets are \$100 per person and are limited in number.

For more information on the event, please visit [www.etvma.org](http://www.etvma.org)

# **American Legion Post 2 Constitution and Bylaws**

Final Revision for Review by General Membership

## **Preamble**

For God and Country, we associate ourselves together for the following purposes: To uphold and defend the Constitution of the United States of America; to maintain law and order; to foster and perpetuate a one hundred per cent Americanism; to preserve the memories and incidents of our associations in All Wars; to inculcate a sense of individual obligation to the community, state and nation; to combat the autocracy of both the classes and the masses; to make right the master of might; to promote peace and good will on earth; to safeguard and transmit to posterity the principles of justice, freedom and democracy; to consecrate and sanctify our comradeship by our devotion to mutual helpfulness.

## **CONSTITUTION**

### **Article 1**

#### Name

Section 1. The name of this Post shall be Knoxville Post No. 2, The American Legion, Department of Tennessee, and is incorporated under the laws of the State of Tennessee, being of record in the Register's Office of Knox County, Tennessee.

Section 2. Knoxville, Post 2, of The American Legion, Department of Tennessee, is located at 5700 Old Rutledge Pike, Knoxville, TN 37924

### **Article 2**

#### Objects

The objects and purposes of this post shall be to promote the principles and policies as set forth in the foregoing preamble, and the national and departmental Constitutions of the American Legion.

### **Article 3**

#### Nature

Section 1: Knoxville Post No. 2, The American Legion is a civilian organization; membership therein does not affect nor increase liability for military or police service. Rank does not exist in the Legion; no member shall be addressed by their military or naval title in any convention or meeting of the Legion.

Section 2: Knoxville Post No. 2, The American Legion shall be absolutely nonpolitical and shall not be used for dissemination of partisan principles nor the promotion of the candidacy of any person seeking public office or preferment.

#### **Article 4**

##### Eligibility

Section 1. a) Any person shall be eligible for membership in the American Legion who served in the Armed Forces of the United States and was assigned to active duty at some time in accordance with the following eligibility dates: (1) April 6th, 1917 to November 11th, 1918 or (2) any time after December 7th, 1941.

b) An individual may also be eligible if they served in the armed forces of a government associated with the United States during one of the time periods referred to in subsection (a).

c) Eligibility is conditioned on such service having been terminated by honorable discharge or honorable separation, or continued honorably after any of said periods. No person shall be entitled to membership who, being in the service during any of said periods, refused on conscientious, political, or other grounds to subject themselves to military discipline or unqualified service.

d) All new applicants for membership in The American Legion, Department of Tennessee must file a written application for membership and in addition, present for examination to a qualified officer of the Post or the Department, proof of honorable federal active-duty service. [\[DS2\]](#)

Section 2: There shall be no form or class of membership except an active membership, and dues shall be paid annually or for life.

Section 3: No person may be a member at any one time of more than one post.

Section 4: No person, who has been expelled by a post, shall be admitted to membership in another post, without the consent of the expelling post, except when such consent has been asked for and denied by such post, they may then appeal to the Executive Committee of the department of the expelling post for permission to be admitted to membership in another post and shall be ineligible for membership until such permission is granted.

Section 5: It will be required that any officer, elected or appointed in The American Legion, Post 2, Department of Tennessee will, within 30 days, provide satisfactory evidence of honorable federal military service, providing eligibility for membership in The American Legion as follows:

Eligibility for American Legion post officers will be certified by their Adjutant with notification to the Department Adjutant.

Eligibility for American Legion department officers will be certified by the Department Adjutant.

### **Article 5**

#### Charter Members

Members who joined this Post prior to September 25, 1919, shall be known as charter members.

### **Article 6**

#### Headquarters

The situs of this Post shall be in the County of Knox, State of Tennessee, with the headquarters or club rooms at such place as the Post from time to time may designate.

### **Article 7**

#### Amendments

Section 1: Amendments to this Constitution may be made at any meeting of the Post, regular or special, by a two-thirds vote of the members present, provided the proposed amendment shall have been offered and read at the preceding meeting of the Post, or provided notice in writing of said proposed amendment shall have been given to the members of the Post thirty days prior to such meeting.

Section 2: In the event of any conflict between the provisions of the Department Constitution and by-laws and Post Constitution and by-laws, the Department Constitution and by-laws shall prevail. The National Constitution and by-laws shall prevail over both.

### **Article 8**

#### American Legion Auxiliary

Section 1: This post recognizes an auxiliary organization to be known as the Auxiliary Unit 2 of Knoxville Post No. 2, The American Legion.

Section 2: Membership in the Auxiliary shall be as prescribed by the National Constitution of the American Legion Auxiliary.

## **Article 9**

### American Legion Riders

Section 1: The Post recognizes a Chapter of the American Legion Riders, to be known as the American Legion Riders of Tennessee, Post No. 2, Knoxville, Tennessee.

Section 2: Membership in the American Legion Riders shall be governed by their constitution and by-laws and by such rules and regulations as may be prescribed by the National Executive Committee of The American Legion and thereafter approved by The Department of Tennessee Executive Committee.

## **Article 10**

### Sons of the American Legion

Section 1. This Post recognizes a Sons of The American Legion Organization known as the Sons of the American Legion Squadron 2, of Post No. 2, The American Legion, Department of Tennessee.

Section 2. Membership in the Sons of The American Legion shall be governed by such rules and regulations as may be prescribed by the National Executive Committee of The American Legion and thereafter approved by The Department of Tennessee Executive Committee.

## **BY-LAWS**

### **Article I**

#### Name and Object

Section 1. The Post existing under these by-laws shall be known as Knoxville Post No. 2, The American Legion, Department of Tennessee.

Section 2. The object of this Post is set forth in the Post Constitution.

### **Article II**

#### Management

Section 1. The government and management of the Post is entrusted to the Executive Committee, subject to approval by Post members in regular or called meetings assembled.



Section 2. The management and control of any real property owned by the Post is entrusted to the Executive Committee, subject to approval or change by the Post members in regular or called meeting assembled.

Section 3. The Executive Committee shall consist of 15 members and one advisor. The members of the Executive Committee will be as follows:

1. The current Post Commander
2. The current First Vice Commander
3. The current Second Vice Commander
4. The current Third Vice Commander
- 5-7. The last three past Post Commanders
8. The current Adjutant
9. The current Finance Officer
- 10-15. Six at large members. The at large members will serve three-year terms with two being elected each year at the annual meeting.

In the event that one person meets the criteria for two spots on the executive committee, they shall fill only one spot and the other spot shall be considered vacant, and at large. This vacancy shall then be filled in accordance with these by-laws.

The Post Judge Advocate should be present in an advisory capacity at all meetings of the Executive Committee.

Section 4. In the event of a vacancy on the Executive Committee, for any cause other than expiration of a term of office, a successor shall be elected by the originally electing body in a regular or called meeting. A person so elected shall hold office for the unexpired term of the member they succeed.

### **Article III**

#### **Powers & Duties of the Officers and the Executive Committee**

Section 1. There shall be a Commander, First Vice Commander, Second Vice Commander, Third Vice Commander, an Adjutant, a Finance Officer, a Historian, a Chaplain, a Service Officer, a Sergeant-at-Arms, a Public Relations Officer, and a Judge Advocate. The Commander, three Vice Commanders, Finance Officer, Historian, Chaplain, and Sergeant-at-Arms shall be elected by the members of the

Post at the annual meeting. The Adjutant, the Service Officer, the Public Relations Officer, and the Judge Advocate shall be elected by the Executive Committee. All officers shall hold office for one year or until their respective successors shall have been elected and installed.

Section 2. The Commander of the Post leads the post on a daily basis outside of the executive and post meetings. Implements the activities of the officers and committees in support of executive committee decisions. Presides over both the executive and post meetings. Serves as the voice of the post to the membership and the community. The commander is the primary contact with the Tennessee Department, the East Tennessee Vice Commander, and the 2<sup>nd</sup> District Commander. In the event of the Commander's absence, the senior Vice Commander, shall preside at all meetings of the Post and the Executive Committee.

In the event of the absence of the Commander and the Vice Commanders, the members present at such meeting may elect an officer to preside. The Commander shall be an ex officio member of all committees.

Section 3. 1<sup>st</sup> Vice Commander is responsible for all activities of membership. This includes membership itself by processing new, current referrals and member transfers. Directs and assists the Buddy Check Team and supports members by contact and follow-up. The 1<sup>st</sup> Vice Commander shall be charged with the collection of annual dues, which will be immediately reported to the Post Finance Officer; and shall give a report as directed by the Commander.

Section 4. 2<sup>nd</sup> Vice Commander is responsible for and directs the Internal Programs team. Maintains calendar and continuity book for each program. Ceremonies and social activities of the post, to include but not limited to, picnics, POW/MIA ceremonies, flag retirements. The 2<sup>nd</sup> Vice also oversees the external programs team which includes the annual Veterans Day Parade, Pearl Harbor Ceremony, Memorial Day ceremony and other Post attended/supported events. Ensures we have a POC on each activity.

Section 5. 3<sup>rd</sup> Vice Commander is responsible for the Post Facility and Post Grounds Teams. Directs all property and facility procurement activities. Solicit & collect information regarding design, construction, and cost of any building projects. Prepare project design and differential avenues of project preparation and proposals for the consideration of the executive committee and post membership. Serve as primary point of contact for all design and construction entities. All activities performed by the 3<sup>rd</sup> Vice Commander shall be closely coordinated with the executive

committee. Leads the Post Grounds Team, Recruits members to maintain the property such as grass cutting, flagpole maintenance, etc. Coordinates these activities so as not to interfere with any construction activity.

Section 6. The Adjutant is the Post administrative officer (Chief of Staff), and shall give notice of all called meetings of the Post and of the Executive Committee and shall keep the minutes of all meetings. The Adjutant shall maintain records of correspondence and keep the records of the Post including the names, addresses, and previous military or service organizations of the members. The Adjutant shall notify candidates for membership of their election. The Adjutant shall be responsible for the publication and the distribution of the Post 2 Newsletter. The Adjutant shall insure that all filings are made with the appropriate governmental offices to keep the Post's incorporation and nonprofit status current. The Adjutant shall insure that the Post Consolidated Report is prepared accurately and filed on time with the Department. Serves in accordance with the American Legion Adjutant's Manual.

Section 7. The Finance Officer shall be charged with the custody of all funds paid into the Legion from every source. It shall be the duty of the Post Officers and others responsible for handling funds, to turn over such funds to the Finance Officer, exacting a receipt therefore. The Finance Officer shall be responsible for disbursement of funds and payment of bills subject to the approval of the Executive Committee. The Finance Officer shall make a report of receipts and expenditures which report shall show the condition of Post finances. This report shall be available for inspection by all members in good standing of the Post. The Executive Committee or their designated representative shall review the accounts of the Adjutant and the Finance Officer annually. The Finance Officer will ensure that the annual tax returns of the Post are filed in a timely manner so as to preserve the non-profit status of the Post. The Finance Officer will collect monthly financial reports from the Riders and the Sons and present those each month to the Executive Committee.

Section 8. The Post Chaplain shall perform such divine and non-sectarian services as may be necessary, referring to such ceremonial rituals as may be recommended by national headquarters from time to time. The Chaplain shall, as much as they can, minister to sick and distressed members and recommend any action needed from the Post to the appropriate officer. As the post's spiritual leader provides support at post activities such as executive committee and post membership meetings, patriotic activities, funeral (when requested) and dedication ceremonies. Works closely with the 1st Vice Commander's "Buddy Check" team to identify the needs of members and provides required support.

Section 9. The Historian works on matters of historical interest. The Post Historian shall collect from year to year all records and data of value and interest for Knoxville Post No. 2 of the American Legion and shall compile during his term of office a complete history of the year's activities.

Section 10. The Sergeant-at-Arms shall perform all such duties as are required of the office and shall also advance and retire the colors at regular meetings, and other ceremonies, and shall maintain order at the Post meetings. Welcomes all visitors and new members at post meetings.

Section 11. The Executive Committee shall have charge of the government and management of the Post between Post meetings. The Executive Committee shall approve all activities carried on within the Legion Building, shall approve all employees employed for more than two weeks, shall approve the expenditure of all funds of the Legion, and shall approve all activities for which the expending of funds is necessary. It is empowered to employ such persons to carry on business activities within the Post property, as it may desire, or it may delegate the authority to employ or dismiss employees but subject to its approval, and it may discharge any employees not working under contract.

Said Executive Committee shall require of any person conducting monetary transactions for the Legion of any nature whatsoever that such person keep an accurate record of all transactions and that any such person make a good and solvent surety bond with corporate surety guaranteeing the Post against any loss or misapplication; provided, however, that the cost of such bonds shall be borne by the Post. For temporary employees, the Executive Committee may waive such bond by unanimous action.

No expenditure of funds of the Post in excess of \$100.00 may be made except by check, transfer, or similar transaction that creates a permanent record. No payment may be made on account of any contract with the Post unless such contract shall be evidenced by a writing duly signed by a person authorized to make such contract.

The Executive Committee may expel or suspend any member of the Post by a two-thirds vote of the whole executive committee for any violation of these bylaws, for neglect of duty, for dishonesty, or for conduct unbecoming a member of the American Legion. The Executive Committee shall expel any member who shall advocate or belong to any organization which advocates a change in our form of government by any means other than by democratic processes. Before such suspension or expulsion, however, charges in writing and duly sworn to, which may be filed by any member by handing them to the Commander, shall be filed and the member charged shall be notified of the charges and shall be

entitled to a hearing by at least two-thirds of the Executive Committee on notice of not less than three days. At such hearing the accused shall be entitled to be represented by counsel of his choice. Two-thirds of the hearing panel must agree to suspend or expel the member before any negative action may be taken. The decision of the Executive Committee shall be made public at the completion of any hearing if such publication is requested in writing by an accused. Any member who has been suspended or expelled shall have the right of appeal to the Department Executive Committee or to the Department Convention, according to the provisions of the by-laws of the Department. The decision of the Department shall be final.

The Executive Committee shall control any real property owned by the Post and shall fix rules for the use of the Legion Home or Post Headquarters, shall fix penalties for the violation of such rules, and shall designate such person or persons as it may see fit to enforce the same. It may authorize the use of the Post's real property by persons outside the Legion on such terms as it may see fit. It shall be custodian of any funds set aside and designated as a "Building Fund" and may expend such fund for such furnishings and repairs as it may deem proper, provided however, that it shall not commit the Post to any major alteration in any of its real property without the approval of a majority vote at a regular or called meeting of the Post, upon ten days written notice of such proposed action, to the entire membership of the Post. The Executive Committee retains authority to approve repairs or upgrading of existing facilities.

Section 12. In the event of the death, disability, or removal of the Commander during his term of office, the Commander shall be succeeded in office by the First Vice Commander who shall serve as Commander for the remainder of the term. In the event of the death, disability, removal, or succession to the Commandership of the First Vice Commander the Second Vice Commander shall succeed to such office. In the event of the death, disability, or removal, or succession to First Vice Commander of the Second Vice Commander, their successor shall be elected in accordance with Article III, Section 1 of these by-laws.

## **Article IV**

### **Finance**

Section 1. The revenue of the Post shall be derived from membership, from annual dues and from such other sources as may be approved by the Executive Committee.

Section 2. The amount of such membership and the amount of such annual post dues shall be fixed and determined by this Post.

Section 3. The Post shall pay to departmental headquarters the national and departmental membership dues for every member of the Post.

Section 4. The annual dues shall be payable by October 20 of the preceding membership year. State and national dues shall be paid for the full year regardless of the month in which the member shall join the Post.

Section 5. The Post Commander will appoint three post members each year to serve on the Financial Review Committee. This committee shall review the bank statements for Post 2 on a quarterly basis. The committee will have access to all bank records and supporting documentation they need to conduct an effective financial review of the post finances. The committee will report to the Post Executive Committee the results of their quarterly financial review.

Section 6. The American Legion Riders and the Sons of the American Legion which are part of Post 2, shall provide monthly financial reports to the Post 2 Executive Committee. It shall be the duty of the Post Finance Officer to see that these reports are provided to the Executive Committee.

## **Article V**

### **Penalties**

Section 1. Any member delinquent in the payment of their dues shall forfeit the rights as to privileges afforded members in good standing and shall not be allowed to vote on any question while dues remain unpaid. This delinquency shall date from December 31<sup>st</sup> of each year, and become effective on and after February 1<sup>st</sup> following, at which time above penalties are enforceable.

Section 2. The Post shall be entitled to representation in the State organization, as hereinafter provided, only upon the basis of the number of members who have actually paid their dues thirty days prior to the annual Department Convention.

## **Article VI**

### **Representation of the Post in the American Legion**

Delegates and alternates to represent the Post at the State Convention and representatives of the Post shall be elected, at the meeting for the month immediately preceding the convention they are to attend, by a majority vote of those present at the meeting. A Chairman and Secretary of the Delegates shall be elected at the same meeting.

## **Article VII**

### **Notices**

Section 1. Every member shall furnish to the Adjutant an address to which all notices and documents may be sent, and the same shall be held to have been duly sent to or served upon a member when posted or otherwise mailed to them at the address so furnished. It shall be the responsibility of each member to ensure the post has their current phone number, physical address, and email address.

Section 2. Twenty-four hours previous notice shall be given of all meeting of the Post other than regularly scheduled monthly meetings as defined in Article IX of these by-laws, and twenty-four hours

previous notice of all meeting of the Executive Committee shall be given either by physical mail, email or through local newspapers, or by personal contact, or telephone, or by posting on the Post 2 website, unless a regular meeting schedule is agreed to by the Executive Committee.

## **Article VIII**

### Meetings

Section 1. The Annual Meeting of the Post shall be held at Post Headquarters at the regular monthly meeting of the Post preceding the month of the annual Department Convention.

Section 2. The regular meetings of the Post shall be held the first Monday of each month. When the first Monday is a holiday, the meeting will be on the following Tuesday, expect as determined by the Executive Committee. The Executive Committee may move the regular post meeting to another day of the week provided that members are given at least thirty days' notice of such a change. The time and location of regular meetings shall be determined by the Executive Committee.

Section 3. The Commander or a majority of the Executive Committee shall have the power to call a special meeting of the Post.

Section 4. Upon the written request of five percent of the members, the Executive Committee shall call a special meeting of the Post.

Section 5. The members present shall constitute a quorum at any meeting of the Post, consisting of at minimum 11 members.

Section 6. Resolutions shall be presented to the post and may be passed upon majority decision at two successive meetings or by unanimous decision when presented.

Section 7. Minutes of all meetings of the Post and the Executive Committee shall be kept in a permanent record, and if required by the Post or by the Executive Committee, copies of such minutes shall be posted upon a bulletin board.

## **Article IX**

### Meeting of the Executive Committee

Section 1. The Executive Committee shall meet on a schedule and at a time decided by them. Special meetings may be called by order of the Commander or on written request to the entire committee by at least five members of the Executive Committee.

Section 2. Five members shall constitute a quorum of the Executive Committee.

Section 3. If any officer of the Post or member of the Executive Committee shall be absent from the Post meetings or from Executive Committee meetings to the extent that such absence, in the opinion of the Executive Committee, impairs their ability to perform the duties of their office, their office shall

be declared vacant by the Executive Committee and such vacancy shall be filled in accordance with these by-laws.

## **Article X**

### Election of Officers and Members of the Executive Committee

Section 1. The annual election by the Post shall be conducted on the date of the annual meeting of the Post. At such election, the voting shall be by voice vote unless circumstances, in the opinion of the Commander, require written ballots. A majority of the votes cast shall be necessary to elect.

Section 2. Nominations to office shall be made by a Nominating Committee appointed by the Post Commander. The Committee report shall be made at the meeting next preceding the annual meeting. Nominations may also be made from the floor at both meetings. If an office becomes vacant following annual elections and installation, the successor may be elected at the next regular meeting (without the normal one month's notice, providing the vote is unanimous).

Section 3. To be nominated for an office or seat on the Executive Committee, and to hold an office or seat on the Executive Committee, a person must be a member of Post 2 and in good standing.

## **Article XI**

### Rules

Rules of procedure at meeting of the Post shall be those set forth in Robert's Rules of Order, except as otherwise expressly provided herein.

## **Article XII**

### Amendments

Amendments to these by-laws may be made at any meeting of the Post, regular or special, by a vote of two-thirds of the members present, provided in the event of a regular meeting such proposed amendments shall have been read at the meeting of the Post next preceding such regular meeting, or provided in the event of a special meeting thirty days previous written notice of such proposed amendment shall have been given in the call for such special meeting to all members of the Post.